

Accordance 8 Bible Software Webinar

The Library Window

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“Dr. J”

Your Accordance Library is made up of your entire collection of modules, including texts, tools, maps and user notes and tools.

Introducing the Library Window

The Library Window is where you display these modules. It allows you to organize, arrange, group, add or delete, and set defaults for your collection. very precise searches

The larger your collection of modules is, the more important your Library Window!

Open the Library Window by selecting “Library Window” under the “Window” menu or by typing `⌘1` (opt-cmd-1).

Analyzing the Library Window

Library Window Anatomy

[Covers the basic visual elements of the Library window, both those common to Mac OS X and those unique to Accordance (impossible to reproduce here).]

Library Window Categories

Texts & Parallels: Bibles and related texts (organized canonically)

English, Greek, Hebrew Tools: dictionaries, lexicons, thesauruses (organized alphabetically by each language’s alphabet)

Reference Tools: commentaries, notes, cross-references (organized canonically)

General tools: all other tools (organization is unique to each tool)

User Tools: your notes, organized how ever you like!

User notes: your other notes, organized canonically (by verse reference)

Favorites: store copies of your favorite modules and workspaces here.

Library Window Browser

Expansion triangles allow you to open and close categories, exposing your organization in each category.

Opt-click opens all levels at once.

Ctrl-click opens a pop-up menu, allowing you to take a picture of or print the Library Window

Typing the first few letters of a module’s name locates that module.

Arrows allow you to navigate among modules.

Drag your favorite module in each category to the top to make it the triple-click “default” [except for “Bible,” which is set in preferences].

Note: triple-click defaults for English texts tagged with key numbers (KJVS, ESVS, etc.) are the related Hebrew or Greek dictionaries.

Organizing the Library Window

Basic Organization

Click and drag a module up or down within the category to rearrange it.

Click a module and type ⌘⌫ (Cmd-Del) to delete it from the Library Window.

Add a module by clicking “+” and selecting the module (you may need your original purchase code).

Access even more options by clicking the action pop-up menu.

Click “Update” to save your changes and update the various pop-up menus.

Advanced Organization [the pop-up menu]

“Add Folder:” places a sub-folder into the selected category folder

“Add Divider:” adds a horizontal line to divide items visually

“Remove Item:” removes the selected module from the Library entirely

“Alphabetize:” sorts all items in the selected category alphabetically

“Set Default Display:” sets the default display of the selected module(s).

Selecting multiple modules allows you to set the defaults all at once!

Extended Organization

What happens in the Library Window is reflected in the Resource Palette’s pop-up menus.

Custom Organizations

Various user-submitted Library Windows, each with a custom organization (impossible to reproduce here).

For More Information...

Accordance Help Files: General Topics>Library Window.

David Lang, *Organizing Your Library Blog*, January 14, 2009

(www.accordancebible.com/3314425).

David Lang, *More on Organizing Your Library Blog*, January 15, 2009

(www.accordancebible.com/3314471)